Scotby CE School
Park Road
Scotby
CA4 8AT

Tel: 01228 513270
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website: www.scotby.cumbria.sch.uk

Headteacher: Miss J. Watson

To whom it may concern,

Consultation on the reduction of Published Admission Number (PAN)

Scotby C of E Primary School currently has a PAN of 38. This means that, as part of its admissions policy, the school must admit, on demand, up to 38 children into its Reception year. The governing body of the school has decided to consult on reducing the PAN from 38 to 30 from September 2021.

Infant class size legislation states that classes taught by a single teacher can be no larger than 30 pupils. Reducing the maximum intake into Reception will make future class organisation much easier to manage with children being taught as a year group. It will also support more efficient use of the school's resources including both financial resources and accommodation.

This letter marks the start of a six week consultation period running from **Monday 9th December to Tuesday 21st January** during which anyone who has a view on the change to the school PAN can write to the governing body to inform them.

Once the consultation period has closed the governing body will meet to consider all responses to the consultation before making a decision to alter the PAN or not.

A copy of Scotby C of E School's proposed Admission policy can be viewed using this link https://www.scotby.cumbria.sch.uk/

The only proposed change to the policy is the reduction in PAN level.

Any changes to the PAN as a result of the consultation will not take effect until September 2021.

Should you wish to express an opinion about the proposed PAN change please write to:
The Chair of Governors,
Scotby C of E School,
Park Road,
Scotby,
Carlisle.
CA4 8AT.

Or email **consultation@scotby.cumbria.sch.uk**

All responses must be received by **Tuesday 21st January 2020.**

Yours faithfully,

Bevan Osgood

Bevan Osgood,
Chair of Governors, Scotby C of E School.