

Parking Services, Cumbria County Council, P O Box 415 Carlisle Cumbria. CA1 9GU  
Email: [Parkingpermits.west@cumbria.gov.uk](mailto:Parkingpermits.west@cumbria.gov.uk)

**IMPORTANT INFORMATION ABOUT NEW PARKING SCHEME  
DO NOT IGNORE THIS NOTICE**



1<sup>st</sup> March 2021

Dear Resident

**The current parking restrictions in your area are changing**

From the 1<sup>st</sup> April 2021, residential properties located on the attached list will all become part of a new parking scheme. The premise of this scheme is to prioritise and improve the on-street parking for residents in this locality, and so over the course of the next few weeks, you may notice that new signage and road markings will be placed along the carriageway. These signs and road markings will denote the restrictions in place and so we would recommend all drivers check the restrictions in place prior to leaving the vehicle.

On street parking is only available on a first-come-first, served basis and a permit does not guarantee that a parking space will be available and bays are not assigned to individual properties. Unfortunately, the demand for on-street spaces from residents and visitors may still exceed the supply, and so whilst you do not need a permit to park on your driveway or any other private areas of land, for properties who do not have access to off-street parking, you will need to apply and obtain a permit to park on the highway.

Each eligible property is entitled to apply for one registration specific vehicle permit and one visitor permit which can be used in any vehicle of choice. Upon issue it will be the responsibility of the resident to ensure that any visitor borrowing the permit returns it. A visitor permit must only be used by legitimate visitors or by the resident to whom the permit has been issued. If for whatever reason, a visitor permit is lost or misplaced, it will not be replaced until renewal time the following year.

Parking regulations and the related permit scheme will be in operation at all times or during specific days and times (which includes bank holidays) as indicated on relevant signage.

Limited waiting bays offers motorists free time limited parking in on street areas and some limited bays may be located within permit only areas. There are signs which will state that these areas are time restricted to two hours and so drivers without a valid permit will only be allowed to park for a maximum period of two hours. Regardless of whether or not the whole of the initial two hour parking time has been utilised, upon vacating a parking bay, a vehicle is not allowed to return for at least a further two hours from the initial time of expiry hence the term 'No return within 2 Hours'.

However, resident permit only areas can only be used by specific permit holders and if there are no days or times stipulated on the signs then the restrictions are applicable at all times, (ie 24 hours a day / 365 days a year). In these locations, any driver wishing to park, is required to obtain, use and clearly display a parking permit.

Highway regulations apply to all drivers irrespective of residential status and you are not entitled to park without time restriction unless or until you have a valid permit on show, A permit must always be clearly displayed in a way that can be read through the front windscreen. A permit will allow you to park in any designated parking bay which you are eligible for and in limited waiting areas a relevant permit holder will be exempt from the time restrictions.

County Council vehicle and visitors permits are hologrammed and are issued on official County Council stationery. Permits are only valid for one year from the date of issue and so the onus is on the permit holder to ensure permits are renewed before the expiry date. No reminders will be sent. Permits which are out of date are no longer valid and so please check your permits are always within date. If your details remain the same, permits can simply be renewed upon request by email ([parkingpermits.west@cumbria.gov.uk](mailto:parkingpermits.west@cumbria.gov.uk)) or post within one month prior to the expiry date.

Permits will only be valid for the relevant area and are not transferrable. Please note no permit allows you to park in other zones, on yellow lines or in areas reserved for specific users such as loading bays, taxi ranks, disabled bays.

If you wish to apply for resident's parking permits please complete the enclosed application form and return with the relevant documentation. **Where possible we would ask you not to send original documents, please send copies only. Scans or photographs of relevant records will also suffice. If you are unable to obtain copies and are sending original documents please stipulate that you would like them to be returned.**

To obtain a vehicle and / or visitor permit, you need to provide:-

**(1) A completed resident's application form** (see enclosed and read guidance)

**(2) Proof of Residency:** I.E. Current Council Tax Schedule, Utility Bill, Tenancy Agreement. (Information should indicate your name and address of the property that you are applying for)

**(3) Proof of Vehicle Ownership:** I.E. Vehicle Registration Document or Current Insurance document. (This information should clearly indicate your name and address of the property for which you are applying for and the vehicle registration number)

Documentation can either be emailed to [parkingpermits.west@cumbria.gov.uk](mailto:parkingpermits.west@cumbria.gov.uk) or copies posted to **Parking Services, Cumbria County Council, P O Box 415 Carlisle, CA1 9GU**

Please ensure that your fully completed application pack is returned by the **31<sup>st</sup> March 2021**. Failure to provide the required information will result in your application being returned to you and permits will not be processed until or unless the aforementioned details are received.

The new scheme will be operational and subject to enforcement from 01 April 2021, and so we would urge you to act now.

For details of our privacy policy please visit [www.cumbria.gov.uk/parking](http://www.cumbria.gov.uk/parking)

Yours faithfully

Parking Services

## **ZONE H LOCATIONS**

**All residents of the following properties may apply for a permit to park in Zone H locations**

**Appleby Road – Even Nos. 52 -76**

**Appleby Road – Odd Nos. 79 -123**

**Crescent Green – Odd Nos. 1 -39**

**Crescent Green – Even Nos. 2a -12**

**Shap Road – Even Nos. 34 -38**

**Shap Road – Even Nos. 64 -86**

A Zone H permit will allow you to park in any designated Zone H parking space. Zone H permit holders are only permitted to park in Zone H locations and so must look for signs which have the letter H on them in the right-hand corner of each sign. You are not permitted to park in other designated permit locations.

## **RESIDENT PERMIT ONLY AREAS**

**All residents of each of the following streets may apply for a permit to park on their own street**

**Dale Avenue Residents & Residents of Nos. 14 – 16 Shap Road are permitted to park on both sides of Dale Avenue**

**Finley Close Residents are permitted to park on both sides of Finley Close**

**Finley Drive Residents are permitted to park on both sides of Finley Drive**

**Mint Close Residents & Residents of No. 21 Mintsfeet Road are permitted to park on both sides of Mint Close**

**Mint Dale Residents are permitted to park on both sides of Mint Dale**

**Mint Street & Residents of Nos. 40 – 46 Shap Road are permitted to park on Mint Street**

**Rosemede Avenue – Residents Nos. 1 – 4 are permitted to park on Rosemede Avenue**

**Shap Road (West Side) Residents Nos. 3 – 21 are permitted to park on west side of Shap Road**

**Shap Road (East Side) Residents Nos. 18 – 26 are permitted to park on east side / part in verge of Shap Road**

**\* This does NOT include junctions or areas governed by yellow line restrictions which cover the area from the property boundary to the centre of the road.**

**Sunnyside Residents Nos. 1 – 21 are permitted to park on Sunnyside**

**White Stiles Residents are permitted to park on both sides of White Stiles**