# **APPLICATION FOR TEMPORARY ROAD/FOOTPATH CLOSURE/TEMPORARY TRAFFIC REGULATION ORDER (TTRO)FOR STREET WORKS OR HIGHWAY WORKS**

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| **ROAD TRAFFIC REGULATION ACT 1984 – SECTION 14(1)**  **PLEASE SUBMIT 12 WEEKS BEFORE TTRO**  **WE REQUIRE THE UPFRONT PAYMENT TO BE PAID BEFORE THE TTRO CAN BE PROCESSED**  **(advertising costs will be invoiced at a later date)** | | | | | Application to be emailed to the area email address below:  [ttro.west@cumbria.gov.uk](mailto:ttro.west@cumbria.gov.uk)  [ttro.east@cumbria.gov.uk](mailto:ttro.east@cumbria.gov.uk)  [ttro.south@cumbria.gov.uk](mailto:ttro.south@cumbria.gov.uk) | |
| **Applicant Name and Address** | | | | **Invoice Address (if different)** | | |
|  | | | |  | | |
| **Contact Name:** |  | | | **Emergency Contact:** | |  |
| **Contact E-mail:** |  | | | **Contact E-mail:** | |  |
| **Telephone No:** |  | | | **Telephone No:** | |  |
|  | | | | | | |
| **TTRO Required**  **e.g. Closure/Speed Limit, Parking bay suspension:**  (See guidance notes for further info) | |  | | | | |
| **Road No/Name**  **Location (Village/Town)** | | |  | | | |
| **Permit Reference** | | |  | | | |
| **Grid Ref :** | | |  | | | |
| **Start Date/Time and Duration of TTRO:** | | |  | | | |
| **Works being undertaken eg: new connection/defect repairs:** | | |  | | | |
| **Diversion Route(s)**  (A plan showing the section of highway(s) to be closed and the proposed alternative route must accompany this application)  An example plan can be seen within the Guidance notes | | | **Please include a WRITTEN diversion (this is required in addition to any plans/drawings):** | | | |
| **Contractor carrying out works:** | | |  | | | |
| **Can pedestrian/dismounted cyclist access to be maintained through closure**  (note: Pedestrian access to premises within the closure must be maintained at all times) | | | **Yes** **No** | | | |
| **Can Emergency Service access be maintained though works area?** | | | **Yes** **No** | | | |
| **Is this a bus route**  **If yes**  **Has the bus company been notified?** | | | **Yes** **No**  **Yes** **No** | | | |

|  |  |
| --- | --- |
| **Date of Site Meeting/Discussion with Inspector**  **(note: Your application will not be progressed until this has taken place)** |  |
| **Purchase Order No for initial Legal and administrative costs** | **(Please note that the application cannot be processed until the upfront payment is received)** |
| **Purchase Order No for advertising costs and additional costs**  (if different from above) | **(If necessary guidance can be gained from Area Offices for estimates of these costs)** |

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| I declare that the section of road detailed above requires a TTRO to be put in place to facilitate works, which cannot be carried out whilst maintaining the standard traffic flow. I understand that the upfront cost for the TTRO Application has to be fully paid before this application will be processed. I declare that I will consult and discuss the temporary restriction with those likely to be affected and agree to provide and maintain all signing, including advanced notice boards, for the duration of the works. I understand that I am responsible for the 24 hours signing and guarding and maintenance of the site and any diversion route in accordance with Chapter 8 and the Code of Practice for Safety at Street Works and Road Works. I can confirm that the relevant qualifications are in place and up to date. I have read and understood fully the guidance notes provided and will adhere to all responsibilities/duties enforced by this document. |

I enclose a cheque payable to Cumbria County Council to cover legal and administration costs or;

I will pay 12 weeks in advance by BACS following invoice being raised by local highway office

**Please ensure PO number is provided**

**An invoice to recover any extras fees plus advertising costs relating to publishing the Traffic Regulation Order in local papers will be raised against your Order No and invoiced following the works completion.**

Signed: …………………………………

Date: …………………………………..