



## Cumberland Council

### Post Specification

<b>Date</b>	<b>June 2024</b>
<b>Post Group Number</b>	<b>8261</b>
<b>Post Title</b>	<b>Education Safeguarding Adviser</b>
<b>Job Family</b>	<b>People Care and Development</b>
<b>Job Family Role Profile</b>	<b>PCD15</b>
<b>Final Grade</b>	<b>15</b>

To be read in conjunction with the job family role profile

#### Service Area description

This post sits within the Children and Family Wellbeing Directorate under Education, SEND and Inclusion.

The Education Safeguarding Officer will sit within the Learning Improvement Service, and this is an exciting opportunity to work with LA maintained nursery, primary, secondary, academies, independent, special and sixth forms to discharge the LA's statutory duties. You will have the opportunity to work closely with the LADO and Cumbria Safeguarding Children Partnership (CSCP).

#### Purpose of this post

To provide specific safeguarding expertise and knowledge to strengthen safeguarding governance, especially in relation to vulnerable children and young people who may be at risk of poorer academic outcomes. To undertake strategic responsibility to ensure the delivery of Cumberland Council's statutory safeguarding responsibilities, including embedding safeguarding within curriculum, supporting and upskilling designated and deputy safeguarding leads in their roles investigating complaints and Ofsted notifications and providing timely advice and support for all safeguarding needs from early help to statutory intervention. The post holder will undertake strategic responsibility to contribute proactively to wider plans and strategies which promote access to education and pupil wellbeing across the district.

1. To take the lead in the delivery of education safeguarding functions with a particular focus on vulnerable children including those at risk of missing education or of exploitation, Electively Home Educated (EHE) pupils not receiving education, supplementary schools and unregistered education settings.

#### Key job specific accountabilities

1. To work at a strategic level to support and challenge schools, colleges, and settings to develop, implement and deliver effective safeguarding in accordance with the Cumbria Safeguarding Children's Partnership and Cumberland strategic objectives, promoting the effective safeguarding of children and young people in schools and colleges, including the EHE community and supplementary schools.
2. To provide safeguarding expertise to staff on matters of safeguarding and facilitating communication between Children's Social Care and schools to improve the effectiveness of safeguarding practice throughout.
3. To contribute to and support the work of the keeping children safe in education core group of the Cumbria Safeguarding Children Partnership (CSCP) and other core groups as nominated or required.

4. To promote a thorough understanding and application of key safeguarding legislation and statutory guidance, facilitate and strengthen inter and multi-agency collaboration, including appropriate challenge and escalation.
5. To provide timely and comprehensive responses to complaints and concerns relating to safeguarding raised by regulatory bodies including Ofsted.
6. To provide safeguarding advice and support to designated and deputy safeguarding leads in all schools, colleges and settings including dissemination of key safeguarding information and designated and deputy safeguarding lead training and networks.
7. To develop an audit framework and tools to evaluate the effectiveness of safeguarding in education, identifying good practice, areas for improvement and development for the whole school, college and settings, including governors, trustees and s11 audits tools.
8. Provide safeguarding expertise and challenge to schools, settings, and professionals across the district to ensure that the needs of vulnerable pupils are met.
9. Support schools, settings, and professionals to put safeguarding practices in place which ensure the inclusion of vulnerable pupils across the district, including those at risk of exploitation, those with Youth Justice Service involvement and those not on a school roll.
10. To take a proactive role in policy development, dissemination, reviews, and evaluations.
11. Conduct safeguarding reviews in schools, colleges and settings and monitoring safeguarding arrangements as required by the LIS advisory team.
12. Maintain links with regional counterparts for professional development, consistency, and adherence to statutory requirements.
13. To provide timely and comprehensive responses to complaints and concerns relating to safeguarding raised by regulatory bodies including Ofsted.
14. To provide safeguarding expertise to designated and deputy safeguarding leads in all schools, colleges and settings including dissemination of key safeguarding information and designated and deputy safeguarding lead training and networks.
15. Use a variety of systems to handle confidential information relating to education safeguarding and share appropriately.
16. Promote positive approaches to diversity and identity within the team and across the department, providing guidance and challenge as required.
17. To provide updates and reports in response to requests often within demanding timescales.
18. To undertake all duties commensurate to the nature and level of the post at initial place of work or at any other venue.

**Please note annual targets will be discussed during the appraisal process**

#### **Key facts and figures of the post**

<b>Budget Responsibilities</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Staff Management Responsibilities</b>	<ul style="list-style-type: none"> <li>• provision of advice, support, and expertise to schools, setting and other professionals. May need to take the lead within professional areas in these settings.</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>•</li> </ul>

#### **Desirable and Essential Criteria - Qualifications, knowledge, experience, and expertise**

1. Professional qualification in the field of social work, education, psychology, policing, health, or other relevant qualification at degree level including registration with the appropriate professional association **or equivalent demonstrable experience.**
2. Substantial recent experience working in a school-based role, or within child protection, children's social care or other professional safeguarding children.
3. Strong understanding and knowledge of the statutory framework for both educational settings and the multi-agency safeguarding arrangements to safeguard and protect children and young people.
4. Substantial knowledge of key safeguarding issues impacting upon the lives of children and young people including abuse and neglect, child criminal and sexual exploitation, allegations against professionals and volunteers, inclusion, and diversity
5. Can ensure delivery of local authority's statutory duties in regard to education safeguarding and contribute pro-actively to wider plans and strategies which promote school attendance and pupil well-being across the district.

6. Substantial experience of analysing, interpreting, and presenting complex information from a variety of sources, using a wide range of basic computer applications.
7. Ability to analyse a problem and generate a number of potential solutions.
8. An in-depth knowledge and understanding of safeguarding/child protection procedures, developments, and legislation.
9. A substantial understanding of the safeguarding responsibilities that schools must comply with to ensure the welfare and protection of children.
10. Substantial experience of the child protection and Early Help process.
11. Substantial experience of working in multi-agency and multi-disciplinary environments.
12. Substantial experience of delivering safeguarding practice related to keeping children safe in education.

### **Disclosure and Barring Service – DBS Checks**

- This post requires / does not require a DBS check.
- The level of check required is:
  - DBS Enhanced – Children

### **Job working circumstances**

<b>Emotional Demands</b>	• Normal
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<b>Physical Demands</b>	• Normal
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<b>Working Conditions</b>	• Normal
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### **Other Factors**

The ability to travel as needed is a key requirement for this role in order to deliver an effective service across a large geographical area including face to face training and networks