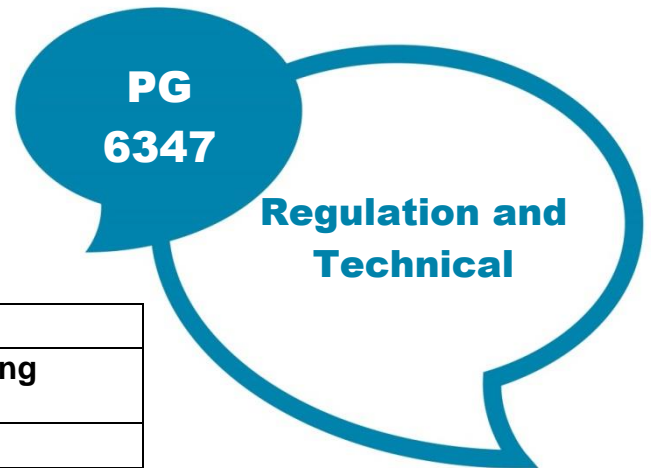


Post Specification



Date	February 2022
Post Title	Infrastructure Planning Officer
Job Family Role Profile	RT13
Final Grade	Grade 13

To be read in conjunction with the job family role profile

<p>Service Area description</p> <p>To undertake infrastructure planning to inform Local Plans/school organisation strategies, identify the infrastructure requirements for major developments and to support economic development opportunities.</p>
<p>Purpose of this post</p> <p>To provide technical advice and support in the development of infrastructure, school and regeneration schemes, contributing to infrastructure/education plans and strategies and enabling delivery of infrastructure to support economic growth within the County.</p>
<p>Key job specific accountabilities</p> <ol style="list-style-type: none"> 1. Undertake activities associated with the development of infrastructure plans and strategies, including transport/education studies and assessments and manage, monitor and report on implementation of policies and programmes. 2. Provide technical advice and guidance to colleagues in respect of specifications and standards for infrastructure schemes, including transport and school projects, and Nationally Significant Infrastructure Projects. 3. Plan and organise work / projects to ensure delivery to given timescales and budgets and prepare monitoring and progress reports for colleagues and members. 4. Take part in the effective liaison with internal and external stakeholders as part of the delivery of projects and initiatives. 5. To undertake other duties as may be determined within the general scope of the post and commensurate with the grade.
<p>Please note annual targets will be discussed during the appraisal process</p>
<p>Key facts and figures of the post</p>

Budget Responsibilities	<ul style="list-style-type: none"> Minimal
Staff Management Responsibilities	<ul style="list-style-type: none"> None
Other	<ul style="list-style-type: none">
Essential Criteria - Qualifications, knowledge, experience and expertise	
<ul style="list-style-type: none"> A degree or NVQ Level 5 in appropriate discipline or equivalent Relevant experience of education, planning, transport modelling and project development Knowledge of infrastructure/school place planning and relevant legislation 	
Disclosure and Barring Service – DBS Checks	
<ul style="list-style-type: none"> This post does not require a DBS check. 	
Job working circumstances	
Emotional Demands	<ul style="list-style-type: none"> Minimum exposure
Physical Demands	<ul style="list-style-type: none"> Normal effort required
Working Conditions	<ul style="list-style-type: none"> Mainly office based with some travel in Cumbria
Other Factors	
<ul style="list-style-type: none"> To model and display the corporate standards of behaviour. 	