



Westmorland
& Furness
Council

westmorlandandfurness.gov.uk



Community Grant

Project Achievement Report

Your organisation has received financial assistance from Westmorland & Furness Council. This report must be completed within 6 months of when your grant was awarded and returned to the Community Development Team. We want to hear your story and appreciate all your comments and feedback.

SECTION 1: Contact Information

Name of Group/Organisation

Contact Name

Contact Address

Postcode

Telephone no

Email

Date

Grant Award £

Grant Ref No: CGA/

Purpose of Grant

SECTION 2: Please tell us about the community project our grant supported.

What has your project achieved because of this grant? Please explain how things went.

What difference has your project made to the lives of the beneficiaries and the wider community? How did your grant support people, please give examples, or provide a case study.

What didn't work as well as you had hoped? Do not worry about reporting challenges. How did you manage to resolve them, what could be improved?

How many people benefitted from your project in these age ranges?

0-4yrs	5-11yrs	12-19yrs	20-55yrs	55yrs+

Did your project benefit any particular groups? Please tick.

Age	Disability	Gender	Race	Sexual orientation	Poverty	Other (please state)

SECTION 3: Finance and Publicity

Has: all the grant aid awarded been spent? **Yes** **No**

If no, please explain why not below

Please give full project cost breakdown to show how the grant award has been spent. **Important:** Please attach copies of receipts for monies spent and your latest bank statement.

Did you acknowledge Westmorland & Furness Council's support in any printed media information, publicity, social media?

Yes **No**

If no, please explain why not below

Important: Please attach or email any digital photos, press releases, news clippings, social media posts of your project we can share to celebrate your project.

SECTION 4: Agreement

Our organisation maintains appropriate accounting records to confirm income and expenditure for the grant and that the information may be requested by the Council.

Print Name _____

Date _____

Signature _____

Position in Group _____

SECTION 5: Feedback

Please rate your thoughts on the overall application process: (please tick)

Very satisfied	Satisfied	Dissatisfied	Very dissatisfied

We would welcome any comments (positive or negative) about the way your application was dealt with and suggestions for future support or priorities for Council community grant funding: