



Community Grant

Application Form

For office	Date Received:	Ref No.
use only	Date Ack'd:	Area:

Please ensure that you have read and understood the *General Criteria*, *Guide to the Application Process and Terms and Conditions of Funding* before you complete this application form available on website www.westmorlandandfurness.gov.uk

Please write clearly using BLOCK CAPITALS when completing this application form by hand.

Please complete all boxes.

Section 1: Contact information

a) Name of Group/Organ	isation				
b) Contact Name	c) Telephone Number				
d) Contact Address					
e) Postcode	f) Your Position in the Group				
g) E-mail Address					
 h) Westmorland and Furness Council will not share any information you provide in sections b)-g) (above), however other community groups or their representatives may wish to contact you. Do you give your permission to pass on your details? Yes No Please note: you can withdraw your permission at any time. 					
i) Please give a brief desc	ription of your group e.g. who are you, what type of group are you and what you do?				
j) How many governing m	embers do you have in your group? Male Female				



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Section 2: Tell us about the Community Project / Initiative you want us to support						
a) Why do you need this grant and how will any funding be	used?					
b) Who will benefit from this grant and what do you hope to	o achieve?					
c) How many people will benefit from the	0-4yrs	5-11yrs	12-19yrs	20-55yrs	55+yrs	
project or initiative in these age ranges?	O 4913	O Hyro	12 10y13	20 00y13	001y13	
#NA//						
a) when does your project begin? b) What geographical areas will your project serve?	d) When does your project begin?					
ej what geographicarareas will your project serve:						
f) Does your project target any particular groups? -						
	ual orientatior	n Pove	rty Ot	:her/Prefer no	nt to sav	
Age Disability defider hade deal	uai on ontatioi	1 1000	ity O	INCI/I TOTOL TIC	n to say	
Section 3: Achieving our Council Plan and Lo	cal Comm	unity prio	rities			
a) Please tell us how your project contributes to at least on	e of the Westr	morland and F	-urness Cour	ncil's key nrior	ities and	
how the project contributes to the local community prioritie	es in your area	e.g. Commur	nity Plans, Par	rish Plans, etc.	. For more	
information about the Council's key priorities and local prio	information about the Council's key priorities and local priorities please contact your local Community Development Team.					



Section 4: Financing your project / initiative

(Please note: You are required to provide a detailed breakdown of all costs associated with your application for funding.
You can use our Community Project Budget Planner to help you complete this section.)

a) What is the total cost of your project		
b) How much funding are you applyi	ing for?	
c) Is this a completely new project?	Yes No	d) Is the application for a once only cost? Yes No
e) If you are applying for less than the	e full project co	sts, how will you fund the remainder?
f) Where do you receive funding from	m? (Include any	support in kind from the Westmorland and Furness Council).
g) Please tell us who else you have a	pplied to, and th	ne result of other funding applications.
h) Have you previously received a gr		
If so please provide further details in	ncluding when a	and how much funding you have received from the Council.
0 11 5 4 1 111 11 6		
Section 5: Additional Inform	mation	
a) Is there any other information that additional information or continue or		ovide in support of your application for funding? You may wish to send eet.

Section 6: Supporting Documents

You are required to enclose the following documents to support your application for funding:

- a) A minimum of two estimates / quotes from different independent suppliers.
- b) A detailed breakdown of all costs associated with your application for funding.
- c) A copy of a recent **bank statement** in the name of the organisation applying for funding (which should match the name/organisation on the application form).
- d) A copy of your most recent annual accounts or audited accounts.
- e) Your equal opportunities policy or statement.
- f) Your constitution or other governing documents.
- g) A copy of your last annual report and/or AGM minutes.
- h) Your child protection policy, where appropriate.
- i) Your safeguarding vulnerable adults policy, where appropriate.

Section 7: Declaration

Please ensure that this form is signed by a minimum of two appropriate governing members of your group.

In signing this declaration we agreed that:

- 1 The information provided in this application is correct.
- 2 We have read, understand and accept the Terms & Conditions of Funding for Westmorland and Furness Council.
- 3 We will complete and return a Project Achievement Report (PAR) within six month of receiving funding.
- 4 We have adequate and appropriate insurance cover for our activities.

Signatures

Chairperson	Treasurer / Secretary	Position in group			
Date	Date	Date			
Please print	Please print	Please print			
Please tell us how you found out about our community grants scheme:					

Please return you completed application form to your local Area Office.

Furness Community Development Team

Safe and Strong Communities Westmorland and Furness Council Barrow Town Hall, Duke Street Barrow-in-Furness LA14 2LD

Simonetta Tiribocchi - 07825783060

Barrow.AreaSupport@westmorlandandfurness.gov.uk

South Lakes Community Development Team

Safe and Strong Communities Westmorland and Furness Council County Hall

Kendal LA94RQ

Karen Charlesworth - 077216 28804

Southlakeland.AreaSupport@westmorlandandfurness.gov.uk

Eden Community Development Team

Safe and Strong Communities Westmorland and Furness Council Mansion House, Friargate, Penrith CA117YG

Lucy Tonkin - 01768 812660

Eden.AreaSupport@westmorlandandfurness.gov.uk