

Example Exercise Briefing

1. Thank you very much for coming today and giving up your time. I hope that you will enjoy the day and find it interesting.
2. HOUSEKEEPING:
 - a. Toilets.....
 - b. Refreshments.....
 - c. Fire Procedures.....
3. AIMS AND OBJECTIVES OF THE DAY – To test the community response to an incident in which people are displaced from their homes, or find transport or power networks are affected, and this will help validate the processes detailed in the Community Emergency Plan.
4. Exercises are designed to be developmental in nature, not as a test that can be failed or passed. Please enjoy today, it is meant to be enjoyable.
5. The scenario is a generic scenario, the information is limited but work with what you have; in a real incident the information may be patchy and unclear.
4. If you have a real medical emergency, use the code word “**NODUF**”. This will signify to the all other players that it is not part of the exercise.
5. The exercise should conclude at approximately.....