**K1 KEY SECURITY (Appendix 2)**

|  |  |
| --- | --- |
| **Name of Person Using the Service:** | **Key code / no:** |
| **Address of Person Using the Service:** | **Total number of keys:** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date key taken** | **Time key taken** | **By whom** | **Phone no.** | **Date key returned** | **Time key returned** |
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