



Board Terms of Reference
Revised May 2018

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Our role as a Children's Trust Board

The CTB creates the conditions that will support children and young people to make the best possible life choices. It promotes work in communities that is based around encouraging greater integration between organisations and partnerships, and supporting community-based solutions. The CTB members use their leadership roles to raise the national profile of Cumbria in terms of its achievements in building on community-led approaches to working with children, families and services.

To do this the CTB has developed a Children and Young People's Plan that provides the strategic context to link together all existing plans, and enables the partners to speak with one voice about the needs and aspirations of children and young people and in Cumbria.

The CTB also have to take into account the organisational and service challenges being faced in Cumbria. Recent inspections across health and social care have highlighted areas where action is required to secure better outcomes for children and young people. The CTB know that in Cumbria there is the ability to improve, as can be seen in the way in which safeguarding arrangements across the partnership have been progressed over the past two years.

Partners need to be confident in applying lessons learned across the whole landscape of services for children and young people.

Aims of the Children's Trust Board

The Children's Trust Board (CTB) is not a delivery body. Its members are decision makers within their respective organisations. The Children's Trust works across all partnerships and organisations whose work has an impact on the lives of children and young people in Cumbria, bringing everyone together around a shared vision and priorities.

The aims of the Children's Trust Board is to:

- ✓ To champion outcomes for all Children in Cumbria
- ✓ Provide strategic leadership
- ✓ Review empirical data and statistical evidence
- ✓ Analyse evidence sources and identifying emerging issues
- ✓ Assess relevant strategies and plans
- ✓ Challenge partner organisations where required
- ✓ Support partner organisations to make the changes required to drive improvement
- ✓ Promote best practice.

Responsibilities

1. To produce a 3 year strategic Children and Young People's Plan reviewed annually.
2. To determine a focused set of evidenced based Key Outcomes based on the issues identified through the Joint Strategic Needs assessment and other intelligence sources such as feedback from Children and Young People and performance information from key partners.
3. To develop, publish, manage and review A Children and Young People's Plan, as the joint strategy which sets out how Children's Trust Board partners will co-operate to improve outcomes for children and young people in Cumbria.

4. To collaborate strategically to identify these joint key priorities and support their delivery through existing partnerships, or specially established subgroups.
5. To ensure mechanisms are in place to actively promote the participation of children, young people, parents, carers, communities and the children and young people's workforce in the wider co-operation arrangements of the Children's Trust Board.
6. To review and revise the joint key priorities on an annual basis in light of progress and changing needs locally.
7. Develop and maintain outcome based relationships with other partnerships in Cumbria when there is an opportunity to work together on common issues that relate to children, young people and their families.
8. To champion the interests of children, young people and their families across the Cumbria Partnership framework.
9. To ensure the needs of children, young people and their families are embedded in key strategies and plans to improve economic, social and environmental well-being of Cumbria – including those covering regeneration, housing, transport and climate change, and preventing violent extremism.
10. To drive forward better integrated working across agencies to improve outcomes for children, young people and their families.
11. To promote the adoption and use of integrated processes and tools by all Children's Trust Board partners.
12. To agree a strategic commissioning intention within the Children & Young People's Plan, this will inform joint and single agency commissioning activity.

Roles and Accountabilities

Cumbria County Council has the lead responsibility for establishing and maintaining the co-operation and partnership arrangements for children, young people and their families, and facilitating the inclusion and participation of all key partners in the arrangements.

Accountability for specific actions in the plan will sit with the organisation that has the relevant strategic lead as set out in the diagram above. They will provide the Children's Trust Board with relevant information to inform the regular reviews.

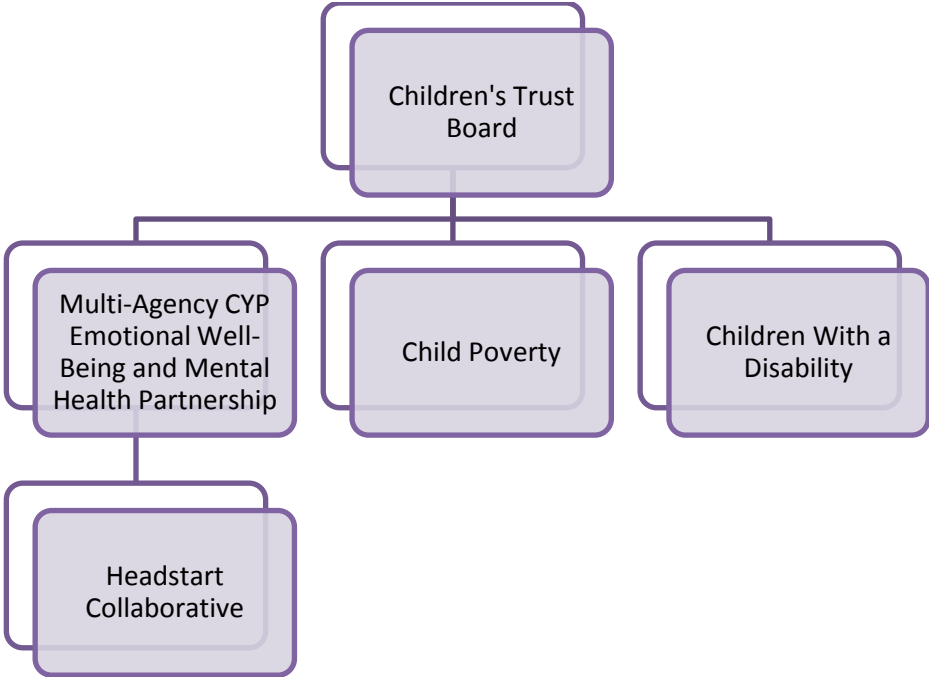
Where there is a concern about performance against one or more of the outcomes, the Children's Trust Board will take a collegiate approach and look at how the issues can be resolved through working better together.

The Board will also be responsible for considering an annual refresh of the plan, to take into account progress against the plan and to review the ambition and objectives of the plan.

The Chair of the Children’s Trust is also represented on the Health and Wellbeing Partnership, Local Safeguarding Children Board and Safer Cumbria and will present a regular updates to these boards on progress against the outcomes of this plan. In addition, the chair will report to the Council’s Cabinet and Scrutiny Panel on progress with the plan.

The Governance Framework for the Children’s Trust

The CTB has established 3 subgroups to ensure delivery against the plan, these subgroups are chaired by members of the CTB and report to every meeting.



The Multi-Agency CYP Emotional Well-Being and Mental Health Partnership has its own Governance structures that ensure engagement and endorsement of its work to comply with external funding streams. This is included in Appendix A.

Membership of Children’s Trust Board

The membership of the Children’s Trust Board will comprise of senior representatives of:

- Children & Family Services
- Health (to include CCG and the main provider Trusts in Cumbria)
- Cumbria Constabulary
- Lead Member for Children & Family Services
- Local Safeguarding Children Board
- Public Health
- Voluntary Sector
- Cumbria Alliance of Systems Leaders
- Chief Executive’s Group

Named representatives from a range of other partners will be members of the 3 CTB subgroups and their chairs will sit on the Children’s Trust Board.

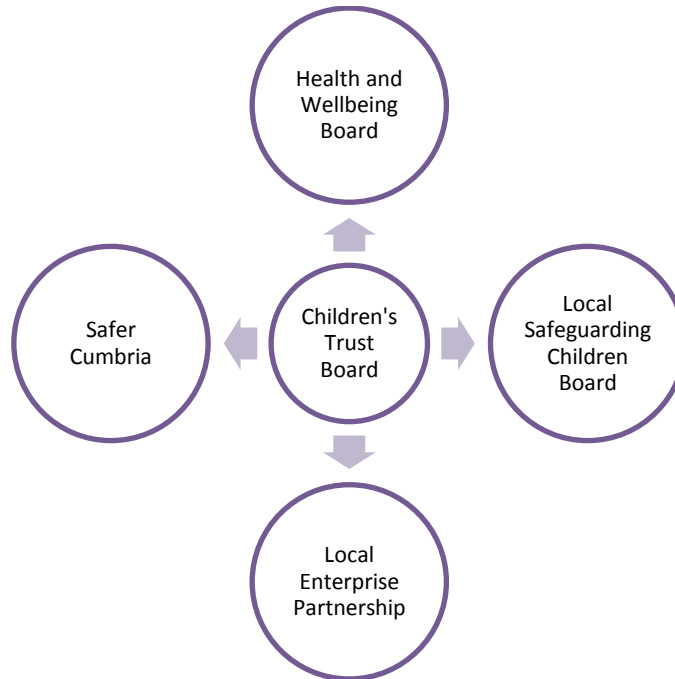
A full list of all the members of the CTB is included in Appendix B.

Chair

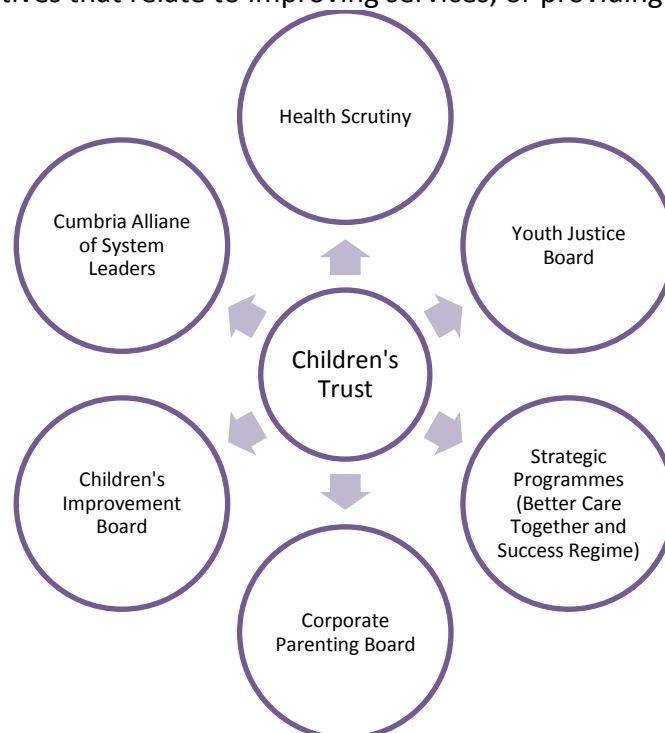
To be appointed from within the CTB membership but usually the Corporate Director for Children & Family Services.

How the Children's Trust links to other partnerships

The Children's Trust is represented on a number of key partnerships. This will enable the objectives and priorities from our work to inform the work of partners.



In addition to these partnerships, the Children's Trust is represented on a number of boards and sector led initiatives that relate to improving services, or providing oversight.



Frequency of Meetings

The CTB will meet 4 times per year to coincide with reporting schedules for programmes of work, performance information and the requirements of monitoring and managing the Children and Young People's Plan 2016-19. The CTB will take relevant action to drive improvement through the partnerships it influences or oversees.

The CTB will review its plans and work programme annually to include:

- Progress against each priority and indicator
- Outcomes of engagement with staff, children and young people.

A forward plan will be published to ensure good governance and ownership.

Further information available from:

Fiona Musgrave – Senior Manager
Children & Family Services
Cumbria County Council

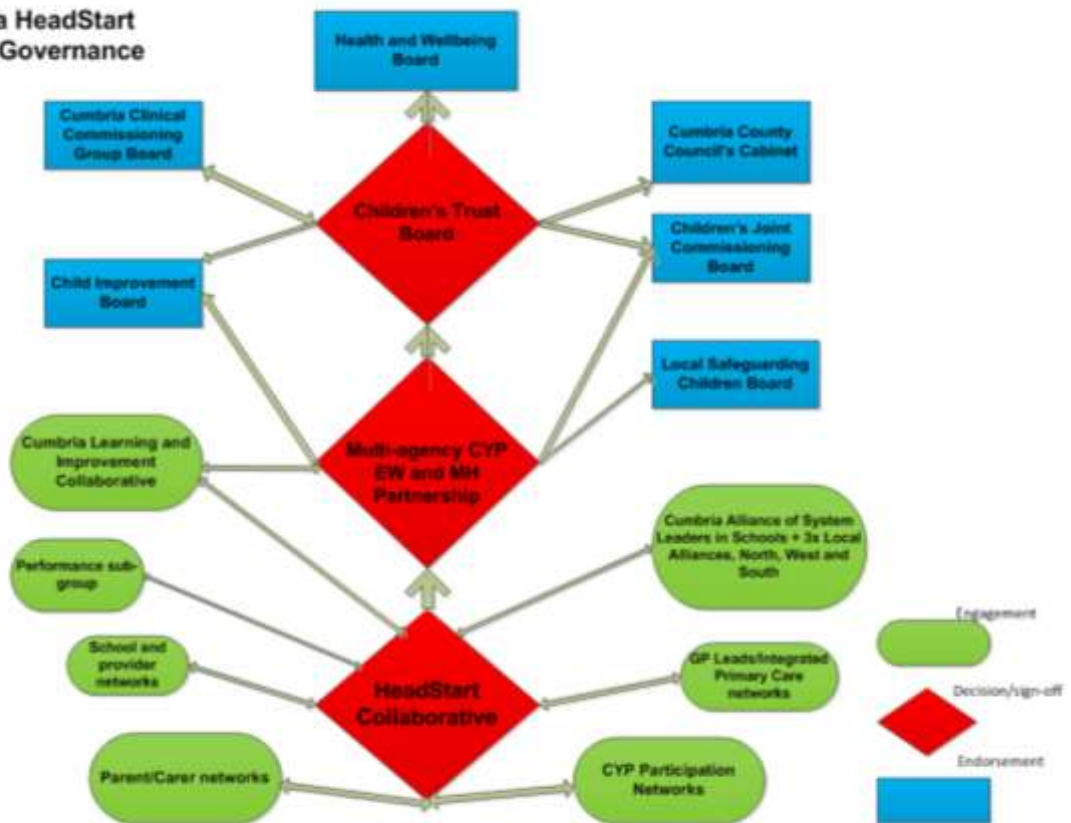
01228 226898

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Appendix A - Multi-Agency CYP Emotional Well-Being and Mental Health Partnership

The Multi-Agency CYP Emotional Well-Being and Mental Health Partnership has its own Governance structures that ensure engagement and endorsement of its work to comply with external funding streams.

Cumbria HeadStart Phase 3 Governance



Appendix B - Membership List (as at May 2018)

Name	Role	Organisation
John Macilwraith Chair of the CTB	Cumbria County Council – Corporate Director of Children & Family Services	Cumbria County Council, Children & Family Services
Councillor Anne Burns	Children & Family Services Portfolio Holder and <u>Chair of Poverty Subgroup</u>	CCC Elected Member
Dan Barton	Assistant Director of Inclusion & Learning	Cumbria County Council, Children & Family Services
Dean Holden	Cumbria Constabulary – Temporary Detective Chief Superintendent & Crime	Cumbria Constabulary
Maurya Cushlow / Claire Moore	Provider Trust Representation	North Cumbria University Hospital Trust
Catherine Clarke	Voluntary Sector Representation	Cumbria Youth Alliance
Eleanor Hodgson	North Cumbria CCG Representation	North Cumbria CCG
Colin Cox	Director of Public Health	Cumbria County Council, Public Health
Lyn Moore	Provider Trust Representation	Cumbria Partnership Foundation Trust
Jason Gooding	District Council Representation & <u>Chair of Children with Disabilities Subgroup</u>	Carlisle City Council
Sarah Ward	Probation Services Representation	Cumbria Probation Service
TBC	Probation Service Representation	Cumbria & Lancashire Community Rehabilitation Company (CRC)
	CASL Representation and <u>Chair of Multi-Agency CYP Emotional Well- Being and Mental Health</u>	
Alex Wilkinson	Executive Officer, Cumbria Primary Headteachers' Association	Cumbria Primary Headteachers' Association
Judith Gore	Chair of Cumbria Primary Headteachers' Association	St Martin & St Mary's CoE Primary School
Jackie Daniel	Provider Trust Representation	Morecambe Bay Hospital Trust
Sue Smith	Provider Trust Representation	Morecambe Bay Hospital Trust
Richard Simpson Vice Chair of the CTB	Vice Chair of LSCB representing Gill Rigg	Cumbria LSCB
Pam Hutton	Voluntary Sector Representation	East Cumbria Family Support
Fiona Musgrave	Senior Manager – CTB responsibility	Cumbria County Council, Children & Family Services
Vivian Stafford	Police and Crime Commissioner Representation	Office of Police and Crime Commissioner
Graham Haywood	LEP Representative	Cumbria Local Enterprise Partnership
Lynn Berryman	Assistant Director of Children &	Cumbria County Council,

	Family Services	Children & Family Services
Jo Atkinson	Assistant Director of People Commissioning	Cumbria County Council, Health & Care Services
Julia Westaway	Morecambe Bay CCG Representation	Morecambe Bay CCG
Councillor Sue Sanderson	Portfolio Holder – Schools and Learning	Cumbria County Council