



For more information or to apply online:

cumbria.gov.uk/jobs

Jobs Bulletin

15 June 2012

INTERNAL APPLICANTS ONLY

System Development & Administration Worker (Readvertisement)

Job Ref: SS1038i

Salary: £27,849 - £28,636. Temporary for 6 months.

Location: CARLISLE, WORKINGTON or WHITEHAVEN

To assist in managing ASC IT systems and support the users of systems, contribute to further development, of IT technology to meet directorates need.

Closing date 21 June 2012. Interview date: 5 July 2012.

Supervisor

Job Ref: CC654i

Salary: £26,276 - £28,636 pro rata. 27 hours weekly.

Location: KENDAL usually based at Peat Lane House

Can you lead and be part of a team. Can you motivate, and manage the performance of others to protect and safeguard the service users.

Closing date 6 July 2012. Interview date: 26 July 2012.

Relief Supervisor

Job Ref: CC666i

Salary: £26,276 - £28,636 pro rata. As and when required.

The post holder will be required to work shifts and weekends.

Location: WIGTON usually based Inglewood

Can you lead and be part of a team. Can you motivate, and manage the performance of others to protect and safeguard the service users.

Appointment to this post is subject to Enhanced Vetting Checks.

Closing date 4 July 2012. Interview date: 18 July 2012.

Research and Information Assistant

Salary: £19,621 - £20,198.

Job Ref: SS1047i

1 x 37 hour post OR 2 18.5 hour posts.

Fixed term until 31 March 2013

Location: CARLISLE usually based Civic Centre

This is an exciting opportunity to join the Knowledge Management Team and provide research and information support and advice to the Adult and Local Services Directorate.

Please indicate on your application form the hours you are interested in (Full or Part Time).

Closing date 2 July 2012. Interview date: 18 July 2012.

For more information and to apply on-line for any of the above posts please visit www.cumbria.gov.uk/jobsandcareers or contact (01228) 223480. Please quote relevant reference number.

Customer Support Administrator

Job Ref: SS1039i

Salary: £17,161 - £17,802 (pro rata for part time post).

1 x 37 hour post and 1 x 15 hour post.

Location: CARLISLE usually based at Portland Square

To be part of the Customer Support Team responding to contact centre telephone/web enquiries and supporting the delivery of the Blue Badge service.

Please indicate on your application form the hours you are interested in (Full or Part Time).

Appointment to this post is subject to Enhanced Vetting Checks.

Closing date 28 June 2012. Interview date: 13 July 2012.

Children Looked After Achievement Teacher

Job Ref: CH1181e

Salary: Teachers Pay & Conditions. 0.6 FTE (3 days)

Location: WHITEHAVEN usually based Blencathra House

The postholder works with schools to raise the attainment of children looked after, advises schools on their learning needs and strategies to improve educational outcomes.

Appointment to this post is subject to Enhanced Vetting Checks.

Closing date 12 noon 25 June 2012. Interview date: 9 July 2012.

Business Support

Job Ref: YOT115i

Salary: £16,440 - £16,830 pro rata. 18.5 hours.

Location: CARLISLE usually based at Brunswick Street

We are looking for a self-motivated and flexible person to work as part of a friendly team in a busy office.

Ideal candidates will already be experienced in a wide range of general office skills and have the ability to act on their own initiative whilst working as part of a team.

Closing date 27 June 2012. Interview date: 10 July 2012.

For more information and to apply on-line for any of the above posts please visit www.cumbria.gov.uk/jobsandcareers or contact (01228) 223480. Please quote relevant reference number.

If you have a CCC 'MyHR' login and password use these details to sign on through the 'Existing user login' tab on the 'Job Search' page.

If you have not used the CCC on-line application process before and do not have a CCC 'MyHR' login, the system will prompt you to use the 'New User Registration' option. If this is case and you are a CCC employee, contact (01228) 223477 once you have registered so we can link your 'Web Recruitment' record to your CCC employee record.

INTERNAL APPLICANTS ONLY**Sunday Supervisor**

Job Ref: SS1049i

Salary: £17,161 - £17,802 pro rata. 2.5 hours weekly.

Temporary for 6 months.

Location: CARLISLE usually based Carlisle Library

We are seeking someone to ensure the smooth running of Carlisle Library on a Sunday including supervising staff, working alternate weeks. There are two posts.

Appointment to this post is subject to **Enhanced** Vetting Checks.

Closing date 22 June 2012. Interview date: 11 July 2012.

Business Support Administration Assistant (Readvertisement)

Job Ref: SA176i

Salary: £15,725 to £16,054.

Location: PENRITH based at the Fire and Rescue Service HQ building with effect from July 2012. Prior to the move, the base is COCKERMOUTH.

With Supervisory support, organise resources and provide information and business administration to internal and external customers for the Safer and Stronger Directorate.

Closing date 18 June 2012. Interview date: 27 June 2012.

Support Worker

Job Ref: CC662i

Salary: £14,733 – £16,830 pro rata. Maternity Cover.

29.5 hours weekly. 2 posts available 29.5 hours weekly and 37 hours weekly.

Location: CARLISLE usually based Carlisle Day Services

We require a committed and enthusiastic Support Worker who is positive about working with people with learning disabilities within a range of community settings.

Appointment to this post is subject to **Enhanced** Vetting Checks.

Closing date 29 June 2012. Interview date: 10 July 2012.

Support Worker

Job Ref: CC659i

Salary: £14,733 – £16,830 pro rata. 23 hours weekly.

Location: BARROW IN FURNESS usually based at Combe House

Can you work effectively to deliver personal and social care to enable services users to maximise a high level of personal independence, choice and control.

Appointment to this post is subject to **Enhanced** Vetting Checks.

Closing date 6 July 2012. Interview date: 24 July 2012.

Relief Support Worker

Job Ref: CC667i

Salary: £14,733 – £16,830 pro rata. As and when required.

This post will include weekend working and shift work.

Location: WIGTON usually based Inglewood

Can you work effectively to deliver personal and social care to enable services users to maximise a high level of personal independence, choice and control.

Appointment to this post is subject to **Enhanced** Vetting Checks.

Closing date 4 July 2012. Interview date: 18 July 2012.

Relief Night Support Worker

Job Ref: CC665i

Salary: £14,733 – £16,830 pro rata. As and when required.

This post will include weekend working and night shift work.

Location: WIGTON usually based Inglewood

Can you work effectively to deliver personal and social care to enable services users to maximise a high level of personal independence, choice and control.

Appointment to this post is subject to **Enhanced** Vetting Checks.

Closing date 4 July 2012. Interview date: 18 July 2012.

For more information and to apply on-line for any of the above posts please visit www.cumbria.gov.uk/jobsandcareers or contact (01228) 223480. Please quote relevant reference number.

VACANCIES OPEN TO ALL APPLICANTS

STAINBURN SCHOOL AND SCIENCE COLLEGE, Stainburn Road, WORKINGTON, Cumbria CA14 4EB. Tel No. 01900 325252.

KS5 Pastoral Assistant

at Workington Sixth Form Centre. 37 hours per week, permanent, term time only to commence September 2012.

Single status PCD2.5A (JWC Grade 6) £17,161 pro rata.

This is a new post at Workington Sixth Form Centre. The successful candidate will be able to demonstrate an understanding of the range of issues that young people face, be confident in dealing with parent and carers and provide an appropriate level of ICT literacy and organisational skills to support the work of our Sixth Form Leaders.

Workington Sixth Form Centre is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Criminal Records Bureau.

Closing date for applications 29 June 2012.

Interviews week commencing 9 July 2012.

Application forms available from Mrs Burleigh PA to Headteacher Tel: (01900) 325 252. joanne@stainburn.cumbria.sch.uk or school website www.stainburn.cumbria.sch.uk

Local Area Coordinator

Job Ref: SS1011e

Salary: £22,221 - £22,958.

Location: ALLERDALE usually based in WORKINGTON

Experience of working with vulnerable people and be integral to the delivery of a Central Access Point for the newly commissioned Supporting People services.

Closing date: 29 June 2012. Interview date: 12 July 2012.

District Support Administrator

Job Ref: SS1010e

Salary: £17,161 – £17,802.

Location: KENDAL usually based at County Offices

Using agreed procedures, you will administer Customer Support systems which ensure the efficient and effective delivery of community care services across the district.

Closing date 28 June 2012. Interview date: 13 July 2012.

Casual Kitchen Team Leader

Job Ref: FM285e

Salary: £15,725 – £16,830 pro rata. As and when required.

Location: Various Locations

Casual Kitchen Team Leader required to cover sickness and vacancies in School Kitchen's within the Barrow Area as and when required.

Closing date 22 June 2012. Interview date: 29 June 2012.

Kitchen Team Member

Job Ref: FM280e

Salary: £12,145 – £12,312 pro rata. 5 Core Hours and 11 hours 15 mins variable weekly.

Location: WHITEHAVEN usually based at Bransty School

Closing date: 22 June 2012. Interview date: 29 June 2012.

Cleaning Operative

Job Ref: FM281e

Salary: £12,145 – £12,312 pro rata. 17.5 hours weekly.

Location: KENDAL usually based at Kendal Nursery School

Closing date: 25 June 2012. Interview date: 29 June 2012.

For more information and to apply on-line for any of the above posts please visit www.cumbria.gov.uk/jobsandcareers or contact (01228) 223480. Please quote reference number.

IMPORTANT NOTICE**JOBS BULLETIN - ADVERTISING CHARGES**

All recruitment adverts that appear within the Jobs Bulletin that have not been placed by the client within other publications, ie local or national newspapers, magazines etc will be charged out at £50.00 ex VAT.



Millom School

A DfE Technology College
 Salthouse Road, Millom, Cumbria, LA18 5AB
 11 - 18 Mixed Comprehensive: Roll 610
 Headteacher: Mr. I. P. Smith

Required for September 2012 or earlier if possible

RECEPTIONIST (Post Ref: A12/01)

PG4007, BS3A

Salary: £15,725 (pro-rata)

Hours: 20 hours per week, 9.30am – 1.30pm, Monday to Friday, term time only

- Do you thrive under pressure?
- Are you quick thinking, enthusiastic and enjoy a challenge?
- Are you confident dealing with people and computer systems?

Then you are the person we are looking for. The Receptionist is responsible for handling all calls and enquiries efficiently and effectively, whilst undertaking regular general administrative support tasks. As the Receptionist you will have the most contact with students and will therefore be required to hold a First Aid Certificate (training will be given if necessary).

Interviews will be held on Tuesday 10 July 2012.

MIDDAY SUPERVISORS (Post Ref: A12/02)

PG4024, PCDIA

Hourly rate: £7.64

Hours: One hour per day Monday to Friday: 12.10 to 1.10pm

We are looking for an individual to act as Midday Supervisor. Whilst on site you will work as part of a team of supervisors with support from teaching staff to look after students aged 11-16 during the lunch period, and under the direction of the Senior Midday Supervisor and Director of Guidance, in order to ensure the smooth running of lunchtime arrangements.

Previous experience in such a role will be an advantage, although a full induction and training period will be undertaken. If you have a cheerful and pleasant manner with children, have a sense of humour, and can be friendly and fair, but firm, please contact us to find out more.

EXAM INVIGILATORS (Post Ref: A12/03)

PG4047, CEIA

Hourly rate: £7.64

Hours: Casual work required at exam times

We are looking for more Exam Invigilators to assist with the supervision and organisation of examinations throughout the school year. Previous experience in such a role will be an advantage, although a full induction and training period will be undertaken. For more detailed enquiries relating to this role, please contact Shirley Simm, Examinations Officer.

SWIMMING POOL LIFEGUARDS (Post Ref: A12/04)

PG435, CEIA

Hourly rate: £8.15

Hours: Casual hours to be agreed but this post will include both day time and evening work and the occasional absence cover for colleagues as and when required. The NPLQ qualification is essential for this role. Previous experience in such a role will be an advantage, although a full induction and training period will be undertaken.

Millom School is committed to safeguarding and promoting the welfare of its students. All applicants are subject to the requirements of Safeguarding Children and Safer Recruitment in Education guidelines. This will include checks with past employers and the need for the successful applicants to undergo an enhanced disclosure via CRB.

For an information package and application form on any of the above posts, please contact us as follows: Tel: 01229 772300; Fax: 01229 772883; email: headpa@millom.cumbria.sch.uk or log on to our website at www.millom.cumbria.sch.uk for further details.

Closing date for applications for all posts is 9.00am on Wednesday 27 June 2012

It is important that you quote the relevant job reference code on your application.



Trinity School
Strand Road, Carlisle,
Cumbria

TEACHER OF MATHS
TEACHER OF SCIENCE
(Physics or Chemistry)
Main Scale

Required for September 2012

Trinity is a successful and friendly 11-18 mixed comprehensive school of over 1700 students, of whom around 350 are in the Sixth Form. The school is a Church of England Academy.

MATHS TEACHER We are looking for a well-qualified and enthusiastic teacher to join our successful Maths Department. 'A' level teaching may be available for a suitable candidate.

SCIENCE TEACHER We wish to appoint a creative and highly motivated Physics or Chemistry specialist to join our successful Science Department. The ability to teach 'A' level would be a significant advantage.

Applications are welcome from NQTs and more experienced teachers. We offer excellent induction, support and professional development.

Please telephone Mrs Chris Waddell,
Deputy Headteacher's PA, for details 01228 516051
ext 291 or email cwa@trinity.cumbria.sch.uk
The closing date is 12.00 noon, Tuesday 26 June 2012.

Trinity is committed to safeguarding and promoting the welfare of children and successful candidates will need to undertake an enhanced disclosure through the CRB.

Specialist Language College



William Howard School
Longtown Road, Brampton, Cumbria CA8 1AR

SCIENCE TECHNICIAN

Required for September 2012

Full time, term time (paid 46.2 weeks)

NJC Point 14 -17 (£15725 - £16830 pro rata)

The successful candidate will join a team of experienced technicians responsible for the provision of technical and practical support within our large Science Department. Candidates should be educated to GCSE standard and/or have appropriate experience, preferably in a school. The successful candidate will be able to work with initiative and flexibility in a busy and demanding environment.

Please go to www.williamhoward.cumbria.sch.uk for further details and application form or telephone 016977 45766. The closing date for applications for all posts is 9.00 am, Monday 25 June 2012 and interviews will be held as soon as possible after that.



Longtown Road, Brampton, Cumbria CA8 1AR. (016977) 45700 NOR 1600 (260 in Sixth Form)



Anything of interest? If the answer is 'yes' then telephone the relevant number at the end of each advert for a chat or an application form. Please remember to quote a reference number.

If you have not heard from us within 4 weeks of submitting your application please assume that on this occasion your application has been unsuccessful

View jobs and apply on line at

cumbria.gov.uk/jobs

Compiled by Cumbria County Council. Email: advertising_unit@cumbriacc.gov.uk.
The Jobs Bulletin is printed on 100% Recycled Paper



Kendal College
a brighter future

If you are interested in the posts below and would like further details and an application form please visit our website www.kendal.ac.uk or email jobs@kendal.ac.uk or phone 01539 814742.

IN CLASS ASSISTANT - 2 Permanent Positions

667 hours to be worked over 29 - 35 weeks (term-time only)

Salary £15,132 - £16,435 pro rata

Interesting and stimulating opportunity to provide support for students studying at the College in a range of vocational areas.

FOOD AND DRINK SERVICE APPRENTICES

Full time 5 days a week

(£4.98 per hour/£9,582 p.a. for those aged between 18 – 20)

The Castle Dairy is seeking to employ two food and drink service apprentices to work 5 days a week. The ideal candidate will either have just left school or may be working in the hospitality sector. The Castle Dairy is also keen to recruit casual, hourly paid staff.

Closing date for applications: Thursday 21 June 2012

Kendal College is committed to equal opportunities

In return we offer an opportunity to enhance your

skills, work with an excellent team and facilities,

generous holiday entitlement and a final salary pension scheme.



Apprenticeship Schemes



Apprentices - six positions

Based in Threlkeld near Keswick

Approved apprentice wage, minimum of £120 per week

Full-time, fixed term contract for 18 months

We are looking for enthusiastic and committed people to join our new apprentice team, working mainly within the Lake District National Park on practical countryside management work. This is part of an exciting Heritage Lottery Fund project called Fell Futures.

This is a great opportunity to participate in and gain experience of practical work for the Lake District National Park Authority and its apprentice scheme partners – National Trust, Environment Agency, Forestry Commission and United Utilities. A key aspect of this will be gaining skills and qualifications for your future through Newton Rigg College, while carrying out a range of practical work.

You will be expected to carry out hard physical work in remote locations and in all weathers, the ability to work within a team will be essential along with some knowledge of Health and Safety.

For an informal discussion about this post please contact Angus Titterton, Lead Field Ranger North on 01768 871401 or mobile 07740 419 198.

We are committed to equality of opportunity and welcome applicants from all sectors of society. If you are an applicant with disabilities who meets the essential requirements of the job, we will interview you.

For further details and an application form, visit our website at www.lakedistrict.gov.uk, email us at hq@lakedistrict.gov.uk or write to Human Resources, Lake District National Park Authority, Murley Moss, Oxenholme Road, Kendal LA9 7RL. We are unable to accept CVs.

Closing date for applications is midday Monday 2 July 2012.

There will be a two stage selection process, with an assessment held on 12 July 2012, and interviews held on 24 or 25 July 2012.

We're supporting



SOLWAY COMMUNITY TECHNOLOGY COLLEGE

LIDDELL STREET, SILLOTH, CUMBRIA, CA7 4DD

Our small and friendly rural (11-16) community school welcomes applications for a dynamic and enthusiastic **Full Time Teacher of Humanities and Maths** to teach across the age and ability range, starting in September 2012. We would consider splitting this role into two part time positions for the right candidates. We positively welcome applications from colleagues at all stages in their career.

For additional information and to apply please visit our website www.solwayschool.co.uk or call 016973 31234. Closing date for applications 20th June 2012. Interviews to be held 25th June 2012.

Solway Community Technology College is committed to safeguarding the welfare of all its pupils and staff, therefore if successful an enhanced CRB check, health checks and satisfactory references will be required. Further information about the Disclosure Scheme can be found at www.crb.gov.uk