



## Cumbria County Council – Resources & Transformation

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# Blue Badge Replacement Application Form

Please complete all relevant sections of the application form and supply the appropriate documents to confirm your address and identity.

## Section 1 – Information about the applicant

If you are completing the form on behalf of an applicant who is under 16 or who is unable to complete the form themselves, please provide their details in appropriate sections and sign the form on their behalf.

<b>Title</b> (Mr, Mrs, Miss, Ms, other):	
<b>First names</b> (in full):	
<b>Surname:</b>	
<b>Name at birth:</b>	
<b>Current Address:</b>	
<b>Postcode:</b>	
<b>Contact Telephone Number:</b>	
<b>E-mail Address:</b>	
<b>Previous Address, if different in the last three years</b>	
<b>Gender:</b> Male <input type="checkbox"/> Female <input type="checkbox"/>	<b>Date of Birth</b> (DD/MM/YYYY): <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Place of Birth:</b>	Town: Country:
<b>National Insurance Number / Child Registration Number:</b>	<input type="text"/>
(see section 1 of the accompanying guidance notes)	
<b>Driving Licence Number:</b> (If you hold a driving licence)	<input type="text"/>

**Proof of your address, dated within the last 12 months:**

We need to check that you are a resident in this local authority area before we can process your application. Please select one of the following options and provide a copy of the documentation:

I have enclosed a Council Tax bill bearing my name and address, dated within the last 12 months.

**Or:**  I have enclosed a utility bill (gas, electricity, water or phone bill), dated within the last 12 months

**Proof of your identity:**

We need to check your identity to reduce the potential for fraudulent applications for a Blue Badge. You must attach a certified photocopy of **one** of the following as proof of your identity:

Birth certificate / adoption certificate       Marriage / Divorce certificate       Passport

Civil Partnership / Dissolution certificate       Valid driving licence

**Photographs:**

Please enclose one recent passport-style photograph in colour, of the applicant. The photograph needs to show the applicant's full face so that the holder can be easily identified. No one else should be in the photograph. The photograph will be placed on the back of the badge and will not be visible when the badge is being displayed in the vehicle.

Please ensure that the applicant's name is on the back of the photograph and that you complete Section 3(a) of this form to confirm that the photograph is a true likeness.

**Badge issue fee**

A fee of £10 is payable for successful applications. Please enclose a cheque or postal order made payable to **Cumbria County Council**. A refund will be given if your application is not successful.

**Please nominate the vehicle registration number(s) for the main cars in which you intend to use the Blue Badge:**

(Up to three registration numbers should be nominated, but please remember that other vehicles can be used)

**Section 2 – Reason for Requesting Replacement Badge**

I have lost my badge

My current badge has been stolen

If your badge has been stolen you must report it to the police

Crime Reference Number – *a replacement badge will not be issued without a crime reference number*

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My current badge has faded (please enclose faded badge).

## Section 3 – Declarations and signatures

These questions are intended to be answered by all applicants for a Blue Badge

### 3a) Declarations about the information you have provided and the application process

- Please read the following declarations thoroughly.
- Please tick all relevant boxes to indicate that you have read, understand and agree with each declaration.
- Not ticking one of these declarations may mean we are unable to issue you with a Blue Badge.
- Providing fraudulent information may result in prosecution and a fine

All documents relating to this application will be dealt with in line with the Data Protection Act 1998 and may be shared with the local authority, with other local authorities, the police and parking enforcement officers to detect and prevent fraud. Any medical information you have supplied to support this application is deemed, under the Data Protection Act, to be “sensitive personal data” and will only be disclosed to third parties as necessary for the operation and administration of the Blue Badge scheme, and to other Government Departments or agencies, to validate proof of entitlement or as otherwise required by law.

#### Declarations to be completed by all applicants

- I confirm that, as far as I know, the details I have provided are complete and accurate. I realise that you may take action against me if I have provided false information in this application form.
- I understand that I must not hold more than one valid Blue Badge at any time.
- I understand that I must promptly inform my local issuing authority of any changes that may affect my entitlement to a badge.
- I confirm that the photographs I have submitted with my application are a true likeness.
- I agree that, I will not allow any other person to use the badge for their benefit and I agree that I will use the badge in accordance with the rules of the scheme as set out in the “Blue Badge scheme: rights and responsibilities” leaflet which will be sent to me with the badge.

### 3b) Checklist of documents you may need to enclose

Please ensure you have enclosed all of the relevant documents for the sections of this application form that you have completed. We have provided a checklist below to help remind you of what you need to enclose.

#### Section 1 – Information about you

- Proof of your address, dated within the last 12 months
- A certified copy of proof of your identity
- One passport-style photograph of yourself with your name on the back.

### 3c) Badge Replacement Fee

The badge fee is £10.00  
 Please make your cheque or postal order made payable to **Cumbria County Council**.

### 3d) Your signature against the declarations in section 6a and 6b

Your signature:	
Date of application:	(DD/MM/YYYY): <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Please print your name here	

### **POSTAL APPLICATIONS ONLY**

Your completed application form should be posted to:

Blue Badge Team,  
Parkhouse Building,  
Baron Way,  
Kingmoor Business Park,  
CARLISLE,  
CA6 4SJ.